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| 1. **IDENTIFICATION CARD NUMBER** | |  |  |  |  | | --- | --- | --- | --- | |  |  |  |  | |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| 1. **PODACI O ZAHTJEVU** | | | | | | | |
| First issue |  | Renewal |  | Prolongation |  | Change of Employer |  |
| Change of movement zones |  | Change of personal documents |  | Loss / Theft / Destruction |  | Other |  |

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| 1. **APPLICANT'S PERSONAL INFORMATION** | | | | | |
| Name |  | | | | |
| Surname |  | | | | |
| Birth surname |  | | | | |
| Gender | F | | | M | |
| Citizenship |  | | | | |
| Father's name and surname |  | | | | |
| Mother's name and surname |  | | | | |
| Employer's name |  | | | | |
| Date of birth |  | | | | |
| Place of birth |  | | | | |
| State of birth |  | | | | |
| Occupation (job position) |  | | | | |
| Address of residence |  | | | | |
| City |  | | | | |
| Personal identification number PIN | |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |  |  |  |  | | | | | |
| Type of identification document | Identity card | | Passport | | |
| Identification document number |  | Valid until | | |  |

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| 1. **REASON FOR SUBMITTING THE REQUEST (A brief description of the jobs that require the issuance of a card)** | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| Required movement period (enter date) | | from | |  | | | | to | |  | | |
| Identification card | | White | | | |  | | | Red | |  | |
| Area of movement and detention at the airport | | | | | | | | | | | | |
| A | Aprons | |  | | B | | Terminal building | | | | |  |
| C | Catering building | |  | | D | | Cargo warehouse | | | | |  |
| E | Hangar Croatia Airlines and the Government of the Republic of Croatia | |  | | F | | Service road | | | | |  |

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| 1. **DATA ON RESIDENCE ADDRESS IN THE LAST FIVE YEARS** |
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| 1. **PERSONAL DATA PROCESSING – PRIVACY POLICY** |
| In relation to the processing of personal data from this Request, you can find more information about the Privacy Policy on our official website at the following link: <https://www.zagreb-airport.hr/en/passengers/need-help/privacy-policy/521> |
| I confirm that the Applicant's personal data and the employer's data are correct, and that the Applicant has a justified reason for frequent access to all or part of one or more areas/zones of movement at the Airport. I undertake to notify International Zagreb Airport Jsc. of any changes to the above information and to ensure the return of the identification card before the applicant leaves our company or after changing the applicant's job to a position that does not require retention of the identification card or access to one or more areas/movement zone at the Airport. |

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| 1. **MANDATORY ATTACHMENTS** |
| 1. Background check request 2. Copy of identity card or passport (both sides) 3. Certificate that no criminal proceedings are being conducted against the person for a criminal offense prosecuted ex officio, not older than six months from the date of submission of the Request (e-citizens or municipal court) for all states in which the person has resided for more than six months in the past five years 4. Data of employers (or education) in the last 5 years: certificate or print of electronic record of the Croatian Pension Insurance Institute on employment status and/or the employer confirming employment during the last 5 years and/or certified copies of certificates for each year of schooling, index for each year of study, diplomas, confirmations, certificates on the performed education / training over the last 5 years (if there is no continuous work experience in the past five years) and/or certificate of using the rights from pension insurance 5. Certificate for Airside Safety   In case of prolongation, change of employer, movement zones, identity documents or loss, theft or destruction of the identification card, it is necessary to submit this Request and a copy of the identity card or passport (both sides). |

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| 1. **SIGNATURE OF THE APPLICANT** | |
| Signature |  |

|  |  |
| --- | --- |
| 1. **DATA ON AUTHORIZED REPRESENTATIVE** | |
| Name and surname |  |
| E-mail address |  |
| Contact |  |

|  |  |
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| 1. **SIGNATURE AND STAMP BY AUTHORIZED PERSON OF THE EMPLOYER** | |
| Name and surname |  |
| Place and date |  |
| Signature and stamp |  |

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| 1. **TO BE FILLED IN BY INTERNATIONAL ZAGREB AIRPORT Jsc., ADMINISTRATIVE AFFAIRS** | | | | | | |
| Date of receipt of the request |  | | Date of issuance of the card | |  | |
| Request approved | Yes |  | | No | |  |
| Remark |  | | | | | |
| Signature |  | | | | | |
| Signature of the person who took over the card |  | | | | | |